**Cover letter**

**To iDE**

Quresho Hassan mahad

address 0915510115

Dear sir/Madam

Subject: Application for the positions of development and project management

Following your advertisements on woreda wall ,I am writing this letter of application to your Organization. I was graduated from Zak born collage in Shashamane

I have 3 year experience but I believe my educational background and good performance on different courses meets your requirements. In addition, I would like to assure you that I will perform all my duties and responsibilities honestly to the best of my knowledge and to the satisfaction of your organization. I also give for organization 3D which means dedication, determination and discipline.

Therefore, when I evaluate my knowledge and potential, I am confident enough that I can undertake the career expected of me. I can contribute to this with my skills and my ability to work under pressure. And I believe I have met the requirements criteria for your organization.

For more information about me please don’t hesitates to call me for an interview, kindly consider me , I look forward to hear from your esteemed office

Thanks in Advance

Yours sincerely

Quresho hassan

0915510115

**CURRICULUM VITAE (CV)**

**1. PERSONAL INFORMATION:**

Full name. Quresho Hassan

* Address: moyale
* Place of birth: moyale
* Date of birth : 01/8/1995
* Sex : Female
* Age : 23
* Nationality: Ethiopian
* Marital status : married
* Language: kiswahili , English , Somali,
* Health: Normal
* Email: hassanzariyah@gmail.com

Mob: 0915510115

**2. EDUCTIONAL BACKGRUUOND:**

* Diploma in business and finance
* Grade 9-12 moyale secondary school
* Grade 1-8 Al\_huda primary school

: Cumulative Grade (GPA) :

WORK EXPERIENCE.

I work in PCA Filtu

I also work in PCA as social worker

I work in Alhuda primary school as parents teacher association ( PTA )under county contract the department of( ECDE )Early childhood development education.

**4. SKILL:**

* Good communication and team work skill
* Computer skill (introduction to computer science)
* owned sociable and flexible attribute
* seeing things in multi-directional perspectives
* Good in discovering specific problems and relation to their cause and solutions
* Excellent in empowering strengthening and mobilizing others
* Good skill of generating new ideas
* Attention to detail

**5. PERSONALITY**

* Effective participation in team work
* Concern for others
* Hard work and sociable
* Confidant communication

**6. HOBBIE AND INTEREST:**

* Work for development of country/society
* Helping others particularly disable group
* Reading scientific books, study and research
* Work together in team for common goal

**7. REFERENCE**

1. Adan Hassan Bonaya

Manager of PCA Filitu

Tell:0913847370